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Delivery Docket Policy – COVID-19

Dear Customers,

In response to the rapidly changing situation regarding COVID-19, we are putting the following precautionary measures in place for deliveries. This is to protect customers and Andreasens Green staff from the COVID-19 virus:

- Andreasens Green drivers will continue to assist customers with the unloading of stock for their order whilst maintaining the required **1.5 metre social distance** as outlined by Health authorities.
- Andreasens Green drivers will provide customers with their own copy of the delivery docket
- **Customer is to provide their own pen for their own delivery docket**
- **Customer is to complete the date, full name and signature**
- Andreasens Green drivers will, **without handling the document**, ensure that all information is correct and then take a photo of the signed delivery docket.
- **Customer will keep the signed paper copy of the delivery docket.**
- The photo of the signed delivery docket, taken by the Andreasens Green driver, will be printed and kept by Andreasens Green as proof of delivery.

If you have any questions or concerns about this new procedure please call our Dispatch & Distribution Manager, Brendon Wilson on (02) 8777 4708 or Mobile (0417) 208 243

Kind regards,

Brett Sargeant

Chief Executive Officer

Andreasens Green Wholesale Nurseries